



Emirates Post Group

RESOLUTION NO (5) OF 2017

ISSUED BY EMIRATES POST GROUP BOARD

**ON GRANTING LICENSES FOR TRANSFER OF DOCUMENTS
AND SENDING POST OF MESSAGES AND PACKAGES**

Chairman,

After reviewing:

- Federal law No (3) of 2013 establishing the Emirates Post Group;
- Previous law on granting the licenses of transport of documents and email packages issued on 26 May 2008 AD; and
- Upon the proposal of the chief executive officer of the Emirates Post Group and approval of the board in the board session No 7 on 19/12/2017,

It was resolved as follows:

Section 1

Definitions

Article (1)

The following terms and expressions shall have the meanings assigned to each of them, unless the context requires otherwise:

State	: United Arab Emirates
Group:	Emirates Post Group



License:	The prior permission granted to the licensee by the group
Competent authority:	Any Ministry or governmental department or division, public authority, public organization, federal or local authority in charge of issuance of trade licenses or exercise of certain capacity on the licensed business in accordance with law, and in accordance with the context of text in this resolution.
Licensee:	The corporate person authorized to exercise the business of carrying documents, carrying the packages of courier or transport of packages or all those services.
Branch:	Every place that belongs to the licensee where the licensee exercises the licensed business.
Charges:	The amounts that the licensee shall pay to the group for the license.
Sales:	Total value of sales achieved by the licensee from exercise of the licensed business.

Section II

Article (2)

The group shall be concerned with granting and issuing the following business licenses in the state:

- Transport of documents
- Transport of post letters
- Transport of packages of all types



So that every business is defined and described in accordance with the limits, conditions, standards and weights of service provided in the decisions of the organizational and executive group.

Article (3)

The corporations, companies, private sector units or any other entity shall not exercise any of the businesses set forth in article (2) of this law without prior permission of the Group.

Article (4)

More than one business may be combined in the same license, provided the applicable pays the due charge in total.

Article (5)

The licensee may exercise the licensed business through its licensed offices and headquarters that are licensed by the Group. In case the licensee desires to expand and open branches in the state, it shall obtain the prior consent of the group.

Article (6)

The branch where the elements of corporate person are different from the previous person that was licensed (such as change of owner, partner, agent, sponsor, trade name, etc.) shall be new corporate person that shall obtain new independent license and pay the due charges of new independent license.

Article (7)

The term of license shall be one Gregorian year (twelve months), renewable upon written consent of the licensee and approval of the group.

Article (8)



Applicant for the license shall be citizen of the state whether owner, partner, agent or guarantor, and shall serve his application with the form and conditions to be defined by the group.

Article (9)

The license issued by the group shall not except the licensee from payment of all licenses, permissions and other documents that may be required by the other competent authorities as a condition for exercise of business in the state.

Article (10)

All post transmissions of letters, documents and packages of all local and international types with weight of thirty kilogram or less per each shall be subject to the fees stated in accordance with this law, provided the fees subject to charges with the licensee to exercise this business are no less than AED (20) per package.

Article (11)

The board of the Group may amend the fees and weights contained in article (10) of this law in accordance with the exigencies of work interest. The licensee shall comply with any amendments in this respect without having the right to objection or indemnification.

Section III

Collection of fees and control thereon

Article (12)

The group shall receive from the applicant for license against issuance of license to practice the business provided in article (2) of this law or any of them annual fees of (10%) ten percent of the total services that comprise the licensed local and international activities with minimum



AED 100,000 (one hundred thousand Arab Emirates dirhams), provided the minimum fees are paid in advance on granting or renewing the license.

Article (13)

The remaining charges of practice (except for those that exceed the minimum) shall be collected on quarterly basis (every three months) with the percentage set forth in the above article (12) within fifteen days from the end of the period for which the fees are due, and shall be calculated in accordance with the data presented by the licensee for the respective quarter. The Group shall define the graphic and financial statements required for this purpose, provided they are approved by chartered auditor.

All liabilities of the licensee and rights of the group concerning those fees shall be cleared in accordance with the final statements approved and ratified by chartered auditor, and the report of the internal control and revenue protection department in the Emirates Post Group.

Article (14)

Fees of renewal of the license of practice are the same fees as those provided in articles (12) and (13) of this law.

Article (15)

The licensee shall keep regular accounting and financial records and record the value of sales of each licensed business in detail on any other sales.

Article (16)

The group may- for the purpose of assurance of the licensee's payment of the due charges property- have the right to filed inspection, examination and auditing of any hard or soft documents or records that



the group finds, at its discretion, that they are required for achievement of this purpose. Employees of the Emirates Post Group concerned with field inspection shall have the right to assure the licensee's compliance with the law.

Section IV

Liabilities, penalties and fines

Article (17)

The licensee may not assign the license in whole or in part to a third party without prior consent of the group.

Article (18)

If the licensee delayed payment of the due charges in the time defined in this law, it shall pay delay penalty in accordance with the following ratios:

- ✓ 0.5% (one half percent) of the value of charges required afterwards, per week or part thereof for the first three weeks.
- ✓ 1% (one percent) of the value of charges required afterwards, for week or part thereof with maximum 15% (fifteen percent) of the value of charges that it may delay their payment.
- ✓ Concerning the delay that exceeds three months, the Group shall have the right to cancel the license and take the legal measures to collect its dues.

Article (19)

The licensee shall provide the Emirates Post Group with the financial and graph statements in the times defined by the Group to clear its liabilities for them in accordance with law.



The licensee's delay after those times shall constitute violation of the order and would expose you the penalty to be decided by the group in accordance with the provisions of article (22) of this law.

Article (20)

The licensee shall be fully liable for fulfillment of the instructions of the Group, Customs Authorities and other competent authorities, and shall comply with all procedures to be imposed thereby and satisfy all conditions that it may require without holding the group or any of its units any liability to third parties for the materials to be admitted or transported by the license or any violation to be committed thereby.

Article (21)

The licensee shall be liable to third parties for any loss, damage, delay or error that may happen in the licensee's export, transport or delivery of any of the licensed business materials. This liability shall include the compensations that may accrue to third parties as a result of exercise of those activities.

Therefore, the licensee shall announce the limits of liability and the bases of compensations that shall be paid to the public and customers and shall comply with the regulations and decisions to be made by the Group in this respect.

Article (22)

If the licensee committed any other violation than this contained in article (18) of this law, the group shall have the right, by decision of the chief executive officer, to impose penalty of no less than (3,000) three thousand Arab Emirates dirhams and no more than (AED 10,000) ten thousand Arab Emirates dirhams in every time when violation of the license conditions is committed, or the provisions of this law and the implementing and regulatory resolutions to be issued by the group, with



maximum thrice per year (period of the license). The group shall have the right afterwards to cancel the license, provided application of the penalty or cancellation of the license don't infringe the right of the group to take all legal measures to receive its dues and compensations for the post fees that were lost and the damages that the group or any of its units may sustain.

Article (23)

Every natural person or corporate person shall not exercise any of the businesses set forth in article (2) of this law under any other nominations for circumvention or evasion of the payment of the fees imposed on the business, in case the violation is proved, the financial penalties set forth in the federal law No 3/2013 AD shall be imposed on the violator without prejudice to any other penalties set forth in this law or any of its implementing or regulatory decisions or any other laws applicable in the state.

Article (24)

Without prejudice to the penalties set forth in the federal law No 3/2013 AD, and the other applicable laws in the State, the group shall have the right cancel the license if the licensee breached any of the conditions set forth in the law or the implementing and executive decisions issued by the group.

Section V

Final provisions

Article (25)

The group shall have the right to refuse the application for license without assigning any reasons.



Article (26)

The licensee shall not, in the cases where its license is cancelled or the group refuses to renew it, receive any new material from the concerned business from the date of cancellation that was notified.

The group may grant him timeframe of maximum six months from the date of cancellation to settle the works in the field of business that was licensed for it.

Article (27)

The group shall, in case it cancels a certain license, notify the licensee with this cancellation and date of enforcement thereof.

Article (28)

The group shall be concerned with explanation and interpretation of the articles of this law.

Article (29)

The chief executive officer of the group shall issue the implementing and regulatory resolutions required for bringing this license into force.

Article (30)

This law shall come into force from 1 January 2018 and shall repeal any provision in contrary to it.

Mohamed Sultan Al-Kady
Chairman of Emirates Post Group
Issued in Dubai, on 19/12/2017 AD